

L. W. "Nubbin" Cooper Jr.
County Commissioner, Precinct 1



Amanda Young
County Commissioner, Precinct 3

Chris Kirkendall
County Commissioner, Precinct 2

Ernie Koch
County Commissioner, Precinct 4

Wayne McDaniel
County Judge

COMMISSIONERS COURT OF HARDIN COUNTY, TEXAS
HARDIN COUNTY COURTHOUSE ■ COMMISSIONERS COURTROOM (A-131)

NOTICE OF REGULAR MEETING AND AGENDA
TUESDAY | AUGUST 13, 2024 | 10:00 A.M.

Any attendee of this Open Meeting may be permitted to comment on an Agenda Item for a period of three (3) minutes by raising their hand and being recognized by the Presiding Member prior to the Court acting on any item. Anyone who addresses Commissioners Court must do so from the podium.

- 1) Establish Quorum and Call Meeting to Order | *Hon. Wayne McDaniel*
- 2) Invocation and Pledge of Allegiance | *Hon. Chris Kirkendall*
- 3) PUBLIC HEARING: Conduct **Public Hearing** to receive comments from citizens of Hardin County to discuss abandoning a portion of a 50 foot undeveloped roadway between Block 22 and Block 23 of the William Weiss Subdivision, located in Precinct 3, as requested by Samantha Granato and Caddo Sustainable Timberlands (aka Crown Pine Timber).
- 4) Consider and possibly approve **Minutes** of the July 23, 2024 Regular Meeting and the July 30, 2024 Special Meeting as presented by *Hon. Connie Becton, County Clerk*.
- 5) Consider approval of request by *Hon. Deborah McWilliams, County Treasurer* to cancel all **Registered Claims** from July 23, 2024; and Approval of **Cash Statement**.
- 6) Authorization to pay **County bills** as presented by *Mrs. Angela Gore, County Auditor*.
- 7) Consider and possibly adopt an **Order** abandoning a portion of a 50 foot undeveloped roadway between Block 22 and Block 23 North of the William Weiss Subdivision, located in Precinct 3, as requested by Samantha Granato and Caddo Sustainable Timberlands (aka Crown Pine Timber).
- 8) Consider and possibly adopt an **Order** abandoning a portion of a 50 foot undeveloped roadway between Block 22 and Block 23 South of the William Weiss Subdivision, located in Precinct 3, as requested by Samantha Granato and Caddo Sustainable Timberlands (aka Crown Pine Timber).

- 9) Consider and possibly set the Texas Department of Motor Vehicle **Optional Fees** for Calendar Year 2025.
- 10) Consider approval of **request** by *Mrs. Angela Gore, County Auditor*, to amend the FY24 Budget in association with dump truck repairs for the R&B 4 Department as follows:

Increase Revenue	017-361-100 Insurance Proceeds	\$18,712.00	*Create New Line Item
Increase Expenditures	017-624-351 Vehicle/Equipment Expense	\$18,712.00	

- 11) Consider approval of **request** by *Mrs. Angela Gore, County Auditor*, to amend the FY24 Budget for utilities expenditures associated with the building leased for the AgriLife Extension Agent at 445 West Monroe Street, Kountze, Texas as follows:

FROM	010-401-800 Contingency-General	\$1,000.00	
TO	010-665-440 Utilities	\$1,000.00	*Create New Line Item

- 12) Consider approval of **request** by *Hon. Amanda Young, County Commissioner*, to purchase an Allied 2024 Diamond Mower from Shoppa’s Farm Supply Inc. in the amount of \$21,859.00 utilizing a cooperative purchasing agreement, to be paid out of line item ‘017-623-570 Equipment Purchase’ and amend the FY24 Budget as follows:

FROM	017-623-334 Materials and Supplies	\$23,000.00
TO	017-623-570 Equipment Purchase	\$23,000.00

- 13) Consider approval of **request** by *Hon. Chris Kirkendall, County Commissioner*, to authorize a pay off to Cadence Equipment Finance in the amount of \$111,691.66 for a 2024 Kubota M6S-111D 4WD Tractor (VIN ...3541) equipped with a Terrain King KB22 22’ Boom Mower (SN ...1102); and amend the FY24 Budget as follows:

FROM	017-622-334 Materials and Supplies	\$100,000.00
	017-622-570 Equipment Purchase	\$11,692.00
TO	017-622-649 Equipment Notes	\$109,500.00
	017-622-670 Equipment Notes Interest	\$2,192.00

- 14) Consider approval of request by *Hon. Chris Kirkendall, County Commissioner*, to accept the **donation** of a used 1994 Chevrolet Oil Truck (VIN ...1778) from Bryan and Bryan Asphalt, LLC.
- 15) Consider approval of **request** by *Hon. Ernie Koch, County Commissioner*, to purchase an Ansung 5070QB Loader, 72” Q/A Bucket and Terra Force YRG074 74” Root Grapple from Beaumont Tractor in the amount of \$12,895.00 to be paid for utilizing line item ‘017-624-570 Equipment Purchase’.
- 16) Consider approval of request by *Hon. Cory Jeffcoat, Constable*, to authorize the County Judge to execute a **Memorandum of Understanding** between Hardin County Constable's Office, Precinct 4, and Hardin Jefferson Independent School District regarding School Resource Officers for the 2024-2025 school year, effective September 1, 2024.

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- 17) Consider and possibly [authorize](#) the Purchasing Agent to solicit bids for materials and emulsions for all Road & Bridge Departments.
- 18) Consider approval of [request](#) by *Mrs. Misty Sims, Purchasing Agent*, to appoint evaluation committee to make recommendation to Commissioners Court concerning proposals received for Grant Administration and Engineering Services for Hazard Mitigation Grant Program (HMGP) DR-4781 April/May Severe Storms and Flooding.
- 19) Consider and possibly [authorize](#) the Purchasing Agent to solicit proposals for Grant Administration and Engineering services pertaining to the application and implementation, if awarded, of the County's 2025-2026 Texas Department of Agriculture TxCDBG grant and appoint an evaluation committee to make recommendations to Commissioners Court.
- 20) Consider and possibly [authorize](#) the Purchasing Agent to solicit bids for record preservation and shredding of documents located in the Old Hardin County Hospital / Annex Building.
- 21) Consider and possibly [authorize](#) the Purchasing Agent to sell cabinets, sinks, mirrors, and other miscellaneous items from the Old Hardin County Hospital / Annex Building, utilizing Rene' Bates Auctioneers, Inc. (ReneBates.com).
- 22) Consider and possibly [authorize](#) the Purchasing Agent to solicit proposals from qualified contractors to install additional parking lots and improve existing parking lots/spaces, including the Floodplain and Extension Agent buildings and appoint an evaluation committee to make a recommendation to Commissioners Court.
- 23) Consider approval of [request](#) by *Mrs. Misty Sims, Purchasing Agent*, to authorize County Judge to execute Construction Contract with Sitek Omni Services, LLC for Asbestos Abatement of the former Hardin County Hospital / Annex Building.
- 24) Consider approval of [request](#) by *Mrs. Misty Sims, Purchasing Agent*, to authorize County Judge to execute Construction Contract with TRT Environmental, LLC for Commercial Demolition of the former Hardin County Hospital / Annex Building.
- 25) Consider approval of [request](#) by *Mrs. Melinda Herrington, Human Resources Director*, to authorize the County Judge to sign the 2024 - 2025 Renewal Notice and Benefit Confirmation for Health, Dental, Vision, & Life Insurance Rates offered by the Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP); and the 2024 – 2025 Healthy County: County Specific Incentive (CSI) Program Participation Agreement.
- 26) Consider and possibly approve updated Data Entry Clerk and Immunization/WIC Data Entry Clerk [Job Descriptions](#) in the Health Services Department as requested by *Mrs. Melinda Herrington, Human Resources Director*.
- 27) Consider and possibly adopt the [Hardin County Financial Policy](#).

- 28) Consider approval of request by *Ms. Sharon Whitley, Health Services Director*, to authorize the County Judge to execute [Real Property Commercial Lease Agreement](#) renewal between Hardin County Commissioner, Precinct 3, and Hardin County Health Department/WIC for leased office space located at 615 Hwy 105 West, Sour Lake, Texas, funded by grant funds, for the purpose of performing WIC services one day a month from this location.
- 29) Consider approval of [request](#) by *Ms. Sharon Whitley, Health Services Director*, for permission to remove two (2) Surveillance Specialist positions and create two (2) new Community Health Specialist positions at a pay rate of \$22.18 per hour effective October 1, 2024 and approval of the Community Health Specialist Job Description. These positions will be grant funded at 100%.
- 30) Consider approval of [request](#) by *Ms. Sharon Whitley, Health Services Director*, for permission to remove one (1) Public Health Nurse, LVN position and replace with a new Epidemiology Nurse position at a pay rate of \$24.00 per hour effective October 1, 2024 and approval of the updated Epidemiology Nurse Job Description. This position will be grant funded at 100%.
- 31) Consider approval of [request](#) by *Ms. Sharon Whitley, Health Services Director*, for permission to create a new Public Health Specialist Manager position at a pay rate of \$24.00 per hour effective October 1, 2024 and approval of Public Health Specialist Manager Job Description. This position will be grant funded at 100%.
- 32) Consider approval of [request](#) by *Mr. Dale Williford, Hardin County Airport / Hawthorne Field FBO*, to amend the FY2024 Airport Fund budget to accommodate the purchase of an LED Airport beacon by utilizing \$14,247.00 of the Airport Fund Balance to increase expense line item ‘022-664-570 Equipment’.
- 33) Consider approval of [request](#) by *Mr. Dale Williford, Hardin County Airport / Hawthorne Field FBO*, to amend the FY24 Budget to accommodate an increase in total project costs from \$1,838,400.00 to \$4,069,400.00 associated with the Texas Department of Transportation Airport Project Participation Agreement for improvements to the Hardin County Airport, Hawthorne Field as follows:

From	General Fund Balance	\$215,860.00
To	010-700-022 Transfers to Airport Fund	\$215,860.00
Increase Revenue	022-390-000 Transfers In-General Fund	\$215,860.00
Increase Expenditures	022-664-550 Construction Costs	\$215,860.00

*Create New Line Item

If approved, correct budget amendment allocating General Fund contingency as approved by Commissioners Court January 9, 2024 to increase newly created expenditure line item ‘022-664-550 Construction Costs’ in the amount of \$137,840.00. This will result in a total construction allocation of \$353,700, a 10% match of the \$3,537,000.00 estimated construction cost.

- 34) Consider approval of request by *Ms. Alysa Freeman, Elections Administrator*, to approve an [Order](#) calling for the November 5, 2024 General Election.
- 35) Consider approval of request by *Ms. Alysa Freeman, Elections Administrator*, to approve an [Order](#) of appointment for Election Judges and alternate Election Judges for Hardin County to serve for a period beginning on September 1, 2024 and ending on July 31, 2026.
- 36) Consider and possibly authorize *Hon. Shirley Cook, Tax Assessor-Collector*, to issue Tax [Refunds](#) as follows:

TAXPAYER	AMOUNT	YEAR	REASON FOR REFUND
Sally Meadows Byrd	\$1,298.54	2023	Homestead / Over 65
Jimmy C & Raye Norwood	\$1,087.78	2023	ARB Value
Kyle & Jennifer M Meads	\$1,240.21	2023	Homestead / Disabled Veteran / ARB Value
TOTAL REFUNDS	\$3,626.53		

- 37) Consider approval of [request](#) by *Mrs. Rejena Bolton, Health Inspector*, to accept funds from Entergy Grants Foundation in the amount of \$1,000.00 to be utilized for the annual Courthouse Christmas Tree Lighting event on December 3, 2024.
- 38) Consider approval of request by *Mr. Aaron Tupper, Emergency Management Coordinator*, to authorize the County Judge to execute [DR-4485 Texas Covid-19 Pandemic Sub-Grant Award](#) contract with Texas Division of Emergency Management (TDEM) outlining the terms of the Hazard Mitigation Grant Program (HMGP) DR-4485, Project 0405, Hardin County LHS Generators, in the amount of \$1,317,850.00 including the local cost share of \$125,510.00 to be paid by Lumberton Independent School District.
- 39) Consider approval of request by *Mr. Aaron Tupper, Emergency Management Coordinator*, to authorize the County Judge to execute a [Memorandum of Understanding](#) (MOU) with Lumberton Independent School District outlining the terms of the Hazard Mitigation Grant Program DR-4485, project 0405, Hardin County LHS Generators, including the local cost share responsibilities of matching funds totaling \$125,510.00.
- 40) Consider approval of [request](#) by *Mr. Aaron Tupper, Emergency Management Coordinator*, to allocate up to \$15,500.00 of American Rescue Plan Act of 2021 (ARPA) funding toward the purchase and installation of six (6) interactive information kiosks within the Hardin County Courthouse and Courthouse Annex Building.
- 41) Consider approval of [request](#) by *Mr. Aaron Tupper, Emergency Management Coordinator*, to allocate up to \$350,000.00 of American Rescue Plan Act of 2021 (ARPA) funding toward the purchase and installation of six (6) permanent LED public information digital signs throughout Hardin County.

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- 42) Consider and possibly [authorize](#) the Purchasing Agent to solicit bids for the purchase and installation of six (6) permanent LED public information digital signs at locations to be determined throughout Hardin County.
- 43) Consider approval of [request](#) by *Hon. Matthew Minick, County Attorney*, to apply for a grant through the Texas Comptroller of Public Accounts to provide prosecutors' offices in eligible rural counties to ensure professional law enforcement and legal representation throughout the state, pursuant to SB 22, 88R.
- 44) Consider approval of [request](#) by *Hon. Rebecca Walton, District Attorney*, to apply for a grant through the Texas Comptroller of Public Accounts to provide prosecutors' offices in eligible rural counties to ensure professional law enforcement and legal representation throughout the state, pursuant to SB 22, 88R.
- 45) Consider and possibly [authorize](#) the County Judge to submit a grant application to the Texas Comptroller of Public Accounts for the 2024 - 2025 Rural Law Enforcement Grant in the amount of \$500,000.00 on behalf of the Sheriff pursuant to Senate Bill 22 (SB 22), 88R, through the adoption of [Resolution No. 22-24](#). No matching funds are required.
- 46) Consider approval of [request](#) by *Mrs. Angela Gore, County Auditor*, to provide a supplement pay of \$1,500.00 to the First Assistant-Internal Auditor for additional duties associated with the Senate Bill 22 (SB 22) reporting requirements. If approved, compensation will be sourced from excess funds in the Auditing Department, line item '010-495-103 Salaries-Assistants' on August 22, 2024.
- 47) Consider, possibly authorize and direct the Purchasing Agent to publish increases of [salaries and expenses](#) for Elected County and Precinct Officers in The Silsbee Bee pursuant to § 152.013 Local Government Code.
- 48) Setting of [Public Hearing](#) to receive comments from citizens of Hardin County concerning the Fiscal Year 2025 Hardin County Budget (October 1, 2024 – September 30, 2025); and direct the Purchasing Agent to publish Notice pursuant to § 111.007(c) Local Government Code.
- 49) Setting of [Public Hearing](#) to receive comments from citizens of Hardin County concerning the proposed Tax Rate of \$0.502473 per \$100 valuation for the 2024 tax year; and direct the Purchasing Agent publish Notice pursuant to § 26.06 Tax Code.
- 50) Consider adoption of [Resolution 23-24](#) to support South East Texas Regional Planning Commissioner – Metropolitan Planning Organization's (SETRPC-MPO) effort to re-designate and expand its planning area boundaries to accept Jasper County, Texas.
- 51) Announcement of Executive (Closed) Session pursuant to Texas Government Code 551.071 (1)(A) for consultation with the Hardin County Attorney, Matthew Minick, to seek advice about pending or contemplated litigation.

-Return to Open Meeting and resume agenda-

- 52) Consider **request** by *Mrs. Misty Sims, Purchasing Agent*, to present recommendation from evaluation committee concerning proposals received for Grant Administration and Project Management Phase II (Construction) of the Hardin County Lumberton Detention Pond Project under Hazard Mitigation Project (HMGP) DR-4332-0232 and possibly award to successful firm or take other action as the Court deems necessary.
- 53) Consider **request** by *Mrs. Misty Sims, Purchasing Agent*, to present recommendation from evaluation committee concerning proposals received for Grant Administration and Project Management for Phase II (Construction) of the Hardin County Hurricane Safe Room under Hazard Mitigation Project (HMGP) DR-4332-0233 and possibly award to successful firm or take other action as the Court deems necessary.
- 54) Discussion on any other non-agenda item without taking action, including reports from Elected Officials / Department Heads; or announcements which may be of interest to the public.
- 55) Adjourn.



Wayne McDaniel
HARDIN COUNTY JUDGE



FILED FOR RECORD
9 AUG 2024, 1:25 PM
BY: Traci Turner