

# HOUSE NUMBER SIGNS

THE HOUSE NUMBER SIGN IS 12" WIDE AND 6" HIGH. IT IS MADE OF BLACK ALUMINUM WITH ROUNDED CORNERS. IT HAS TWO PRE-DRILLED HOLES FOR EASE OF INSTALLING THE SIGN. THE NUMBERS ARE 4" TALL IN WHITE REFLECTIVE VINYL.

PLEASE ALLOW **10 WORKING DAYS** FOR THE SIGN(S) TO BE READY.  
ONE SIGN PER ADDRESS.

YOU MAY PICK UP YOUR SIGN(S)  
**FROM 9:00 – 11:30 1:30- 4:00 MONDAY – FRIDAY**



**9-1-1 ADDRESSING OFFICE, SUITE B-13  
MADISON COUNTY COURTHOUSE  
101 WEST MAIN, MADISONVILLE**

**NOTE: SIGNS CANNOT BE MAILED.**

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## HOUSE NUMBER ORDER FORM

(PLEASE PRINT)

**NAME** \_\_\_\_\_

**9-1-1 ADDRESS** \_\_\_\_\_  
Block Number Street City

**ABOVE ADDRESS IS FOR:** \_\_\_ HOUSE \_\_\_ MH \_\_\_ BARNDOMINIUM  
\_\_\_ BARN/SHOP \_\_\_ COMMERCIAL

**EMAIL ADDRESS TO CONTACT YOU  
WHEN THE SIGN IS READY:** \_\_\_\_\_

**TELEPHONE #** \_\_\_\_\_

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PLEASE EMAIL TO [shelly.butts@madisoncountytexas.org](mailto:shelly.butts@madisoncountytexas.org) or MAIL IT TO:

MADISON COUNTY 9-1-1 ADDRESSING  
101 WEST MAIN, SUITE B-13  
MADISONVILLE, TEXAS 77864

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**FOR OFFICE USE ONLY:**

DATE RECEIVED: \_\_\_\_\_ RECORDED: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_ CONTACTED: \_\_\_\_\_ DATE PICKED UP: \_\_\_\_\_

# MADISON COUNTY 911 ADDRESSING



101 West Main – Suite B-13  
Madisonville, TX 77864  
(936)348-3810 Fax (936)348-6614

[shelly.butts@madisoncountytexas.org](mailto:shelly.butts@madisoncountytexas.org)



## HOUSE NUMBER SIGN MOUNTING TIPS

The figure or figures comprising the *Property Number* to be displayed shall be at least four (4) inches in height. The color of the figures shall be reflective, and in sharp contrast to the color of the background surface or material, which should not be reflective.

The *Property Number* shall be placed in a prominent location on the property as to be plainly visible from the point of access to property and from the center of the road serving the building at all times between sunset and sunrise.

Mount on your mailbox post **ONLY** if your mailbox is a single mailbox directly in front of your house or driveway on the same side of the road.

The placement of the *Property Number* shall be free of obstruction by trees, shrubbery, columns, or extensions of the building, but do not place in state or county easements.

If the building that the *Property Number* has been assigned to is more than seventy-five (75) feet from the edge of right-of-way of the road serving the structure, the *Property Number* shall, in addition to the other requirements of this resolution, be displayed on a sign readily visible from the road and in no event further back than twenty-five (25) feet from the road right-of-way.

When practical the *Property Number* shall be placed near some light or other source of illumination so that the numbers may be readily seen at night.